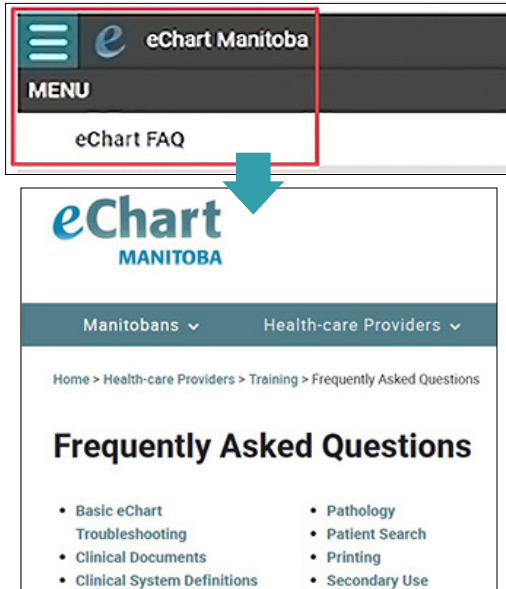


Navigation Tips

- From the application bar, select the hamburger > eChart FAQ. The FAQ page will open in a new window.



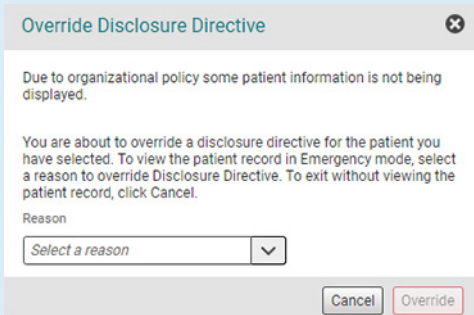
Disclosure Directives

Users with “Clinical View with Images & Override” access can override a Disclosure Directive.

If the patient has a Disclosure Directive, a lock will appear beside the search results.

The clinical record is locked. The patient did not consent to share the information.

Before overriding, consider if the additional information is required for patient care. If possible, obtain the patient’s consent and document in the patient record.

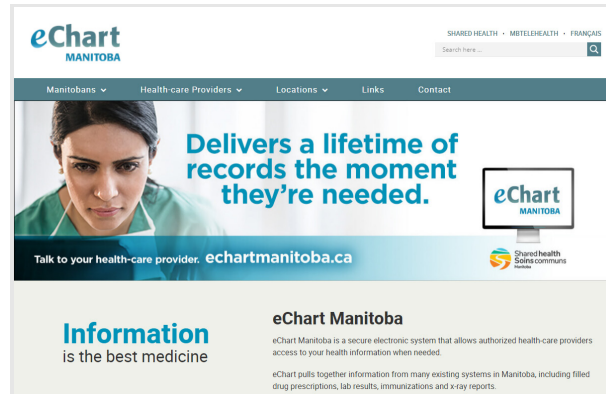


Additional eChart Resources

Information about all of our programs can be found on our website at <https://echartmanitoba.ca/>.

The Health-care Providers section includes: account request forms, frequently asked questions, links to training material, password reset instructions and information about disclosure directives and privacy.

The Manitobans section provides information on eChart, including benefits to Manitobans, who uses eChart and eChart privacy and security.



Need Help?

For technical concerns or troubleshooting, contact the Shared Health Service Desk:

Phone: 204-940-8500

Toll-free: 1-866-999-9698

Email: servicedesk@sharedhealthmb.ca



Quick Reference Guide



Log on

1. Go to: <https://echart.sharedhealthmb.ca>.
2. On the eChart Manitoba login screen, enter your username and password.
3. Click Log On.

To log out, click on your initials, select Log Out (upper right-hand corner) and close your browser.

Password

eChart Manitoba passwords expire every 90 days. In order to ensure a strong eChart Manitoba password, it must:

- Be at least eight (8) characters and cannot include special characters (e.g., !, #, @, etc.).
- Include at least: one upper case letter, one lower case letter and one number.
- Be changed every 90 days.

Patient Search Options

- Click on Search Tips to view recommended search methods.
- Click on Additional Search Criteria to enter the information.

Form fields: Last Name, First Name, DOB (DD-MM-YYYY), Gender, PHIN (94124574), MB Reg #. Search buttons: Clear All, Search. Strength bar: Weak to Strong. Search Tips, Additional Search Criteria.

- The weak-strong bar illustrates the strength of the fields chosen.
- First name field also accepts middle name.

Search Results

- Verify correct patient record.
- Select the leading record.

	Patient Name	DOB (Age)	Gender	PHIN	Address	PHIN Eff. Date	PHIN Exp. Date
1	DENBY, Colleen Barbara	03-May-1960 (62y)	F	95550003	45-268 Alder Way BHC Test, WINNIPEG, MB		
2	DENBY, Colleen Barbara	03-May-1960 (62y)	F	95550003	45-268 Alder Way BSP Test, WINNIPEG, MB		
3	DENBY, Colleen Barbara	03-May-1960 (62y)	F	95550003	MBH 45-268 Alder Way Test, WINNIPEG, MB	01-Oct-1985	07-Mar-2019
4	DENBY, Colleen Barbara	03-Oct-1959 (63y)	F	95550003	45-388 Alder MEADT Way, WINNIPEG, MB		MOST RECENT

Clinical Information

Encounters

Encounter information from hospitals is received from provincial electronic patient record (EPR) sources.

Medications

Dispensed medication is received from the Drug Program Information Network (DPIN) and nested by Drug Information Number (DIN).

Labs

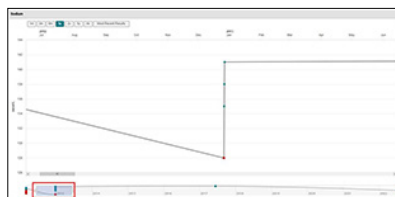
Lab panel results are nested. Some microbiology results are found under Clinical Documents.

Lab Results History

This view allows you to search and filter to see the history of individual tests.

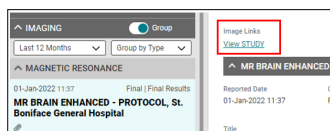
Lab Results Graph

All lab results have graphical view available. To focus trend results on a specific time frame, adjust the blue timeline slider below the graph details.



Imaging

Select “View STUDY” link in the Details Pane to launch the corresponding image in PACS Web Viewer.



Pathology

Pathology information is sent once electronically signed by a pathologist.

Immunizations

Public Health Information Management System (PHIMS) sends immunization information.

Clinical Documents

Contains Discharge Summaries, Home Care, Microbiology and Primary Care Home Clinic Client Summaries.

Navigation Tips

Print displays a print preview of a report and the printer destination.

New Patient Search returns user to patient search

Expand All/Collapse All expands/collapses information.

Graph displays a comparison (trends) of lab results over time.

Group/Ungroup removes the default clinical categorization.

Paper clip opens a document / report.

Chevron indicates information is nested within the group in information.

Show More displays more historical data. It is located at the bottom of a clinical domain list.

Initials accesses user preferences such as Font Size, Application Preferences and Log Out. It is found at the top right of the application bar.

Hamburger accesses eChart FAQ, Font Size, Application Preferences and About. It is found at the top left of the application window.

Patient banner can be clicked to display further patient details. It appears at the top of the application window.

Cards provide a summary of clinical information in the List Pane and Populate the Details Pane when selected.

List Pane provides clinical summaries of information grouped by category, date or Lab Results History

Detail Pane provides additional details not found in the List Pane

Data Tree can be used to search for specific tests, or to expand/collapse and select tests for display in the test history grid. It is located in Lab Results History.